

MACHINERY HANDLING

Freeman is the exclusive provider of machinery handling services. Rates include unloading your machinery at show site, delivery to the designated booth, and removal from the booth for reloading onto outbound carriers. Handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive machinery handling services.

RATES

Machinery Handling - 5,001 - 10,000 lbs.....	\$ 0.52 per pound
Machinery Handling - 10,001 - 20,000 lbs.....	\$ 0.46 per pound
Machinery Handling - 20,001 - 30,000 lbs.....	\$ 0.44 per pound
Machinery Handling - 30,001 - 40,000 lbs.....	\$ 0.41 per pound
Machinery Handling - 40,001 lbs and Above.....	\$ 0.39 per pound

IMPORTANT SHIPPING INFORMATION

General Information

- Rates above apply to machinery with proper lifting bars, points, hooks, or machinery that is skidded or crated which may be moved on or off the loading dock, vehicle or show floor by a forklift with NO special handling required. Forklift lifting points must be clearly marked. This does not apply to display materials.
- If it is necessary to unskid the machine before removing it from the container, labor and equipment charges will be added to the stated rates. **Please refer to the "Forklift & Rigging Labor Order Form"**.
- Certified weight tickets are required. Separate weight for display materials and machinery equipment are required. If the weight is not separated and/or materials are not identified properly, the Material Handling rate will prevail.
- Freeman retains the right to determine whether or not the materials qualify for the machine rate.
- Machinery will be spotted with a 6" tolerance one time after removal from the truck, provided the following conditions are met:
 1. The exhibitor, or his representative, must be present to supervise the spotting.
 2. The area within the booth is clearly marked to indicate the machine's position.
 3. No rigging, bolting or unbolting, un-skidding or attaching to other equipment must be performed.
 4. Vehicles must be checked in no later than 2:00 pm to be unloaded by 5:00 pm. Vehicles checking in after 2:00 pm cannot be guaranteed unloading prior to 5:00 pm.

Freeman Exhibit Transportation

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

Show Site

- Please note that machinery shipments will not be accepted at the warehouse. All machinery shipments should be sent directly to show site.
- Show site receiving begins on **April 26, 2022**.
- Show site address:

Exhibiting Company Name / Booth #
OFFSHORE TECHNOLOGY CONFERENCE
 C/O Freeman
 NRG Park
 One NRG Park
 Houston, TX 77054

Outbound

- Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.